

**TRI-COUNTY OFFICE ON AGING
ADMINISTRATIVE BOARD MEETING**

Minutes

July 21, 2025, 3:30 PM

Members Present:

Irene Cahill, Chair
Thomas Morgan
Bob Peña

Mark Meadows, Vice Chair
Mark Mudry
Chris Swope

Scott Hansen
Jeanne Pearl-Wright
Dwight Washington

Members Absent:

John Andrews
Lucianna Solis

Ryan Kost

Trini Pehlivanoglu

Staff:

Carl Buonodono
Kate Long
Joe Reeves

Casey Cooper
Saray Moreno
Tom Smith

Heather Febres-Cordero
Andrea Radel

Guests:

Annette Gamez, Bureau of
Aging, Community Living, and
Supports

Gloria Kovnot, Ingham County,
Advisory Council

Item #1. Call to Order:

I. Cahill called the meeting to order at 3:33 pm.

Item #2. Introductions

Item #3. Approval of the July 21, 2025 Agenda:

Correction to item 11- FY 2025 Semi-Annual Report.

T. Morgan motioned to accept and approve the corrected July 21, 2025 agenda.

J. Pearl-Wright supported. **Motion carried.**

Item #4. Minutes from the May 19, 2025 Meeting:

J. Pearl-Wright motioned to accept and approve the May 19, 2025 minutes. **S.**

Hansen supported. **Motion carried.**

Item #5. Public Comment:

No public comment.

Item #6. Director's Report:

A. Radel shared federal updates and acknowledged the 2025 Golf Outing.

Older Americans Act (OAA):

At the May meeting, updates were shared regarding proposed changes to how OAA programs would be managed by the U.S. Department of Health and Human Services (HHS). A leaked FY 2026 draft budget in April suggested moving most OAA programs (except nutrition) to the Centers for Medicare & Medicaid Services (CMS) and eliminating some entirely. However, HHS's final supplemental budget materials released in May show a different direction. All OAA programs, along with other aging and disability services previously under the Administration for Community Living (ACL), will now be moved to a newly named Administration for Children, Families and Communities (ACFC). This transition supports continued collaboration and coordination of essential services for older adults and caregivers. Importantly, there are no proposed funding cuts to the OAA, State Health Insurance Assistance Programs (SHIPs), Aging and Disability Resource Centers, or Adult Protective Services. The shift reflects successful advocacy by USAging and other stakeholders.

H.R. 1 – One Big Beautiful Bill Act:

Concerns have arisen about potential Medicaid cuts tied to H.R. 1 and their possible impact on the MI Choice Waiver program. While details remain unclear, no changes have been made to the program at this time. Any updates will be based on reliable sources such as the Michigan Department of Health and Human Services (MDHHS) and USAging. The situation is being closely monitored, and accurate information will be shared as it becomes available.

2025 Golf Outing:

Thank you to this year's sponsors, supporters, golfers, volunteers and staff. A special thank you to Heather, Casey and Kayla!

Discussion followed.

Item #7. MDHHS Screening Tool:

C. Cooper requested completion of the required MDHHS Screening Tool as soon as possible. This is a form that is required to be completed by all Board Members annually. This can be submitted electronically or in-person.

Item #8. Meals on Wheels Golf Outing Report:

H. Febres-Cordero gave an overview of the event. It was another great year at Forest Akers West. Thank you to sponsors and volunteers. Net profit was estimated at \$25,000.

Item #9. Dinner and Auction, November 20:

H. Febres-Cordero shared that the 40th Annual Dinner and Auction will be held at the Kellogg Center on November 20, 2025 from 6-8PM.

Discussion followed.

Item #10. ACLS Bureau Assessment:

K. Long shared the findings from the 2024/2025 ACLS Bureau Assessment. The assessment went very well, and the Bureau has had no findings to date. The closeout letter will be shared when received.

Item #11. FY 2025 Semi-Annual Report:

K. Long summarized highlights from the TCOA semi-annual report that captures all TCOA programs and services regardless of fund source. This report covered October 2024-March 2025 and compares data from the previous year during the same time period.

Discussion followed.

Item #12. Project Choices Report:

A. Radel presented on behalf of K. Laing provided the report on Project Choices programs, including an overview of the programs. The total participants and the wait lists are as follows:

Case Coordination (including Ingham County Elder Services Millage) –264 participants enrolled. The Case Coordination waitlist – 155.

Care Management – 74 participants.

MI Choice Waiver – 965 participants enrolled. The MI Choice Waiver waitlist – 327.

Building on compliance updates previously provided, **A. Radel** reinforced that compliance is an agency-wide responsibility. A variety of audits and various compliance functions serve to evaluate, identify issues, and monitor risk and compliance.

Item #13. HR Report: S. Moreno and A. Radel presented updates made to the TCOA Employee Handbook, including Earned Sick Time Act law that was enacted on February 21, 2025. A Summary of the changes were included in the packet. **C. Swope** motioned to accept and approve the updated TCOA Employee Handbook. **M. Meadows** supported. Motion carried.

Item #14. Nutrition Report:

C. Buonodono provided an update on the total participants in the Nutrition Program, as follows:

Home Delivered Meals – 1,141 participants.

Carry Out Meals – 648 participants registered.

Congregate Dining – 713 participants registered.

C. Buonodono also provided a Senior Project Fresh overview and update. The program was launched with new electronic benefit software this year. TCOA is a Project Partner for the 2025 season.

Discussion followed.

Item #16. Finance Report:

A. April 2025: J. Reeves requested moving to the May financial reports. Permission granted.

B. May 2025: **J. Reeves** presented the May financial reports. A copy was provided in the board packet. **T. Morgan** motioned to approve the April and May financial reports. **J. Pearl-Wright** seconded. **Motion carried.**

C. FY 2025 Budget Amendments and Resolutions: **J. Reeves** presented the FY 2025 Budget amendments for approval. **T. Morgan** motioned to approve the FY 2025 Budget Amendments and Resolutions. **C. Swope** seconded. **Motion carried.**

Item #17. Disbursement Report and Resolution:

A. J. Reeves presented the May 2025 Disbursement Report and Register. A copy was provided in the board packet.

B. J. Reeves presented the June 2025 Disbursement Report and Register. A copy was provided in the board packet. **C. Swope** motioned to approve the May and June 2025 check ledgers. **B. Peña** seconded. **Motion carried.**

Meeting Adjourned at 4:33 PM

Next meeting: August 18, 2025, at 3:30 PM