

**TRI-COUNTY OFFICE ON AGING  
ADMINISTRATIVE BOARD MEETING**

**Minutes**

March 17, 2025, 3:30 PM

**Members Present:**

Irene Cahill, Chair

Ryan Kost

Jeanne Pearl-Wright

Lucianna Solis

John Andrews

Thomas Morgan

Trini Pehlivanoglu

Dwight Washington

Scott Hansen

Mark Mudry

Bob Peña

**Members Absent:**

Mark Meadows, Vice Chair

Chris Swope

**Staff:**

Carl Buonodono

Kirsten Laing

Andrea Radel

Casey Cooper

Kate Long

Joe Reeves

Heidi Dadow

Saray Moreno

**Guests:**

Kathy Bouchard-Wyant,  
Advisory Council (City of East  
Lansing)

**Item #1. Call to Order:**

I. **Cahill** called the meeting to order at 3:31 pm.

**Item #2. Introductions**

**Item #3. Approval of the March 17, 2025 Agenda:**

**M. Mudry** motioned to accept and approve the March 17, 2025 agenda.

**J. Pearl-Wright** supported. **Motion carried.**

**Item #4. Minutes from the January 27, 2025 Meeting:**

**D. Washington** motioned to accept and approve the January 27, 2025 minutes.

**M. Mudry** supported. **Motion carried.**

**Item #5. Public Comment:**

No public comment.

**Item #6. FY 2024 Financial Audit Presentation: Maner Costerisan:**

Mr. Porter presented the Fiscal Year 2024 Financial Audit, with an unmodified opinion, with no findings. **B. Peña**, supported by **J. Pearl-Wright**, motioned to accept the TCOA FY2024 Financial Audit and place on file. Discussion followed. **Motion carried.**

**Item #7. Director’s Report:**

**A. Radel** gave an update on Fiscal Year (FY) 2025 Federal Funding, a Grant Funding Opportunity, and the upcoming USAging Policy Briefing.

**FY2025 Federal Funding Update:**

The federal budget is currently operating under a continuing resolution, which was extended through September 30, 2025. This means funding levels remain flat at FY2024 levels.

**Other Federal Activity:**

There are many pending executive orders that are under review. Our approach is to wait for official guidance from federal and state partners before taking any action. At this time, official guidance has not been received related to these matters.

**Competitive Grant Funding Update:**

TCOA has been awarded funding for the No Wrong Door Program, making us one of 15 organizations selected. A two-phase Readiness Review is required:

- Phase 1: Documentation submission (completed February 21, 2025).
- Phase 2: Site visits by MDHHS before April 15, 2025, to assess readiness.

Services under this grant will begin by May 1, 2025.

**USAging Policy Briefing:**

USAging, the national association for Area Agencies on Aging, will hold its annual policy briefing on March 31–April 1 in Washington, D.C. Topics will include:

- Reauthorization of the Older Americans Act
- FY2026 appropriations for aging programs
- Federal policy updates on aging, caregiving, and health

Casey Cooper, Kate Long and I will be attending again this year and are looking forward to learning more about the priorities of the new administration and gain insider knowledge of the 2025 policy landscape from key federal agency officials, congressional staff and Aging and health policy experts.

Discussion followed.

**Item #8. TCOA Strategic Planning Update:**

**A. Radel** presented the 2025-2030 TCOA Strategic Plan, spearheaded by TCOA Leadership in collaboration with a consultant from Nonprofit Network, informed by insights from staff, the Advisory Council, and the Administrative Board. Feedback was summarized and the strategies were reviewed. **B. Peña**, supported by **T. Morgan**, motioned to adopt the 2025-2030 TCOA Strategic Plan. Discussion followed. **Motion carried.**

**Item #9. FY 2026 Annual Implementation Plan Timeline:**

**K. Long** reviewed the timeline and noted the AIP will be emailed in April and approval will be requested in May.

**Item #10. Committee Assignments:**

**C. Cooper** reviewed vacancies on Administrative Board Committees. **R. Kost** and **L. Solis** volunteered for the Grievance Committee and **T. Morgan** volunteered for the Finance Committee.

**Item #11. Volunteer Appreciation Open House:**

**C. Cooper** shared that the Volunteer Appreciation Open House will be held at TCOA on April 25 from 2:00 – 5:00 PM in the TCOA Community Rooms. Administrative Board members are welcome to attend.

**Item #12. Project Choices Report:**

**K. Laing** provided the report on Project Choices programs, including an overview of the programs. The total participants and the wait lists are as follows:

Case Coordination (including Ingham County Elder Services Millage) –279 participants enrolled. The Case Coordination waitlist – 228.

Care Management – 90 participants.

MI Choice Waiver – 976 participants enrolled. The MI Choice Waiver waitlist – 312.

K. Laing also shared about compliance reporting and gave an overview of compliance efforts.

Discussion followed.

**Item #13. Nutrition Report:**

**C. Buonodono** provided an update on the total participants in the Nutrition Program, as follows:

Home Delivered Meals – 1,065 participants. Eaton County currently has 35 individuals on the waiting list.

Carry Out Meals – 353 participants registered.

Congregate Dining – 606 participants registered.

**Item #14. Finance Report:**

**A. December 2024: J. Reeves** requested moving to the January financial reports. Permission granted.

**B. January 2025: J. Reeves** presented the January financial reports. A copy was provided in the board packet. **T. Morgan** motioned to approve the December and January financial reports. **R. Kost** seconded. **Motion carried.**

**Item #15. Disbursement Report and Resolution:**

**A. J. Reeves** presented the January 2025 Disbursement Report and Register. A copy was provided in the board packet. **T. Morgan** motioned to approve the January 2025 check ledger. **R. Kost** seconded. Discussion followed. **Motion carried.**

**B. J. Reeves** presented the February 2025 Disbursement Report and Register. A copy was provided in the board packet. **B. Peña** motioned to approve the

**Additional Discussion:**

**D. Washington** shared there will be a survey coming about engaging with TCOA programming and fundraisers, along with information about how to encourage involvement. More to come.

**I. Cahill** shared that the Ingham County Recycle Rama is coming up April 26 at the Ingham County Health Department.

**B. Peña** shared information about Cristo Rey's Friday Fish Fry.

**J. Pearl-Wright** shared information about the Community Mental Health Annual Breakfast at the Lansing Center April 1 from 9am-12pm. Registration is necessary. Parking is available.

**Meeting Adjourned at 4:46 PM**

**Next meeting: May 19, 2025, at 3:30 PM**