

**TRI-COUNTY OFFICE ON AGING
ADMINISTRATIVE BOARD MEETING**

Minutes

October 21, 2024, 3:30 PM

Members Present:

Irene Cahill, Chair
Jeffrey Brown
Blake Mulder
Monica Schafer

Mark Meadows, Vice Chair
Ryan Kost
Jeanne Pearl-Wright

John Andrews
Mark Mudry
Bob Peña

Members Absent:

Lucianna Solis

Chris Swope

Dwight Washington

Staff:

Carl Buonodono
Kate Long
Joe Reeves

Casey Cooper
Saray Moreno

Heather Febres-Cordero
Andrea Radel

Guests:

Annette Gamez, ACLS Bureau

Representative Kara Hope

LaSandra Jones, TCOA
Advisory Council

Item #1. Call to Order:

I. Cahill called the meeting to order at 3:31 pm.

Item #2. Introductions:

Item #3. Approval of the October 21, 2024 Agenda:

M. Meadows motioned to accept and approve the October 21, 2024 agenda.

J. Pearl-Wright supported. **Motion carried.**

Item #4. Minutes of September 16, 2024, Meeting:

B. Mulder motioned to accept and approve the September 16, 2024, minutes. **B. Peña** supported. **Motion carried.**

Item #5. Public Comment:

No public comment.

Item #6. Ingham County 50th Anniversary Tribute:

Representative Kara Hope presented the Ingham County 50th Anniversary Tribute to A. Radel.

Item #7. Director's Report:

A. Radel gave an update on Fiscal Year (FY) 2025 Federal Funding. The Federal Government issued a continuing resolution (CR) through December 20, 2024. The Administration for Community Living (ACL) indicated that the FY 2025 Notice of Awards (NOA) would be based on the following:

1. Appropriation amounts.
2. Updated population information when applying the inter-state funding formula (IFF).

The CR will be based on the FY 2024 appropriated amounts. More information to follow at a later date.

A. Radel also provided a TCOA Strategic Planning Update. The TCOA Leadership team continues to work with consultants on the Strategic Planning process. A draft of the Strategies, Goals and Measurements of Success will be presented for discussion and approval at an upcoming meeting. The strategies include:

- a. Grow Financial Strength
- b. People
- c. Maximize Program Resources
- d. Community Partnerships

Finally, A. Radel provided a FY 2025 MI Choice Rate Update. Last month, it was shared that the State's actuaries (Milliman) were initially proposing a composite rate increase of 6.4% for the MI Choice Waiver program for FY 2025. Following the extensive feedback provided by the Area Agencies on Aging (AAA) and other non-AAA Waiver Agents statewide, the composite rates have been adjusted to reflect an increase of 7.1% over FY 2024. Following the initial rate release, the Area Agencies on Aging Association (4AM) Executive Director and leadership met with Scott Wamsley, ACLS Bureau Director and Meghan Groen, Medicaid Director to express concern with the rates and the rate development process. The 4AM team described some of the MI Choice pain points and that addressing those will be an important priority for 4AM this year. The ACLS Bureau Director expressed support for working with the AAAs to resolve the issues identified.

Discussion followed.

Item #8. 2025 Administrative Board Meeting Schedule:

C. Cooper shared the 2025 Administrative Board Meeting Schedule and will send email calendar invitations.

Item #9. Dinner & Auction, November 21:

H. Febres- Cordero shared that the 39th annual Dinner & Auction will be held on November 21, 2024 at the Kellogg Hotel & Conference Center. The online auction is open to the public, including those not attending the event. Board members were asked to share the TCOA Facebook post including the Fox 47 Morning Blend segment. Additional details were shared.

Item #10. Project Choices Report:

A. Radel provided the report on Project Choices programs and shared that TCOA served a record number of participants in FY 2024. Additionally, the total participants and the wait lists, as follows:

Case Coordination (including Ingham County Elder Services Millage) – 149 traditional Case Coordination and 147 Ingham County Elder Services Millage participants, for a total of 296. The Case Coordination waitlist – 241.

Care Management – 107 participants.

MI Choice Waiver – 956 participants enrolled, 19 applicants are in a Nursing Home and developing transition plans, and another 56 are being served by TCOA Supports Coordinators for a total of 1,138 (including care management). The MI Choice Waiver waitlist – 287.

Discussion followed.

Item #11. Nutrition Report:

C. Buonodono provided an update on the total participants in the Nutrition Program, as follows:

Home Delivered Meals – 999 participants. Eaton County currently has 90 individuals on the waiting list.

Carry Out Meals – 329 participants.

Congregate Dining – 430 participants.

TCOA received and distributed a total of 300 Senior Project Fresh coupon booklets.

Item #12. Code of Ethics:

S. Moreno shared the Board of Directors Code of Ethics policy draft. The purpose of this policy is to ensure compliance with ACLS Bureau Operating Standards and establish clear ethical standards. **M. Meadows** motioned to adopt the Code of Ethics. **B. Peña** seconded. Discussion followed where proposed amendments were shared. The document will be amended and presented at a later date.

Item #13. Finance Report:

A. August 2024: J. Reeves presented the August financial reports. A copy was provided in the board packet. **B. Mulder** motioned to approve the August financial reports. **J. Brown** seconded. Discussion followed. **Motion carried.**

Item #14. General Check Ledger Resolution:

A. **September 2024** J. Reeves presented the September 2024 Check Ledger. A copy was provided in the board packet. **M. Mudry** motioned to approve the September 2024 check ledger. **M. Schafer** seconded. **Motion carried.**

Meeting Adjourned at 4:48 PM

Next meeting: November 18, 2024, at 3:30 PM